

*Scoil Uí Mhuirí*  
*Transition Year Admission Policy 2024*

Adopted: Staff, Parents and BOM

Review due: February 2026



**Core Values**

**Be Respectful**

**Be Responsible**

**Be Cooperative**

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## TY Admissions Policy

Scoil Uí Mhuirí offers Transition Year as an optional one-year programme post Junior Cycle. The aims of the Transition Year Programme reflect those specific to the guidelines published by the Department of Education and Skills, namely:

- Education for maturity with the emphasis on personal development including social awareness and increased social competence.
- The promotion of general, technical and academic skills with the emphasis on interdisciplinary and self-directed learning.
- Education through experience of adult and working life as a basis for personal development and maturity.

The Transition Year Programme in Scoil Uí Mhuirí is not compulsory. The maximum number of available places will be dependent upon staffing, facilities and resources.

For acceptance on to the Transition Year Programme, the school must have evidence indicative that the Transition Year Programme at Scoil Uí Mhuirí is the appropriate programme for the applicant. Any decision in this regard will be taken by the Transition Year Admissions Committee.

## Application Procedures

1.1 In third year, the Programme Co-ordinator will visit all third-year classes. They will make it clear to all prospective applicants that knowledge of, research into and preparation for Transition Year, as evidenced in the application process, will be critical factors in gaining entry to the programme. Similarly, attendance, application and attitude to work and behaviour will be important factors.

1.2 In third year a presentation will be delivered to all students and parents/guardians of third year students interested in applying for a place on the programme. This will be delivered as part of a senior options event.

1.3 Students will complete an expression of interest form indicating their preference for Transition Year, Leaving Certificate Applied or Leaving Certificate. Students who select the TY option on this expression of interest form will be invited to apply for admission to the TY programme.

1.4 Students apply for a place on a formal application form, witnessed by their parent(s)/guardian(s). Two teacher references on the form are also required to apply.

1.5 The final submission date for applications will be outlined at the parents/guardians information event.

1.6 Applications will be considered valid only if they are fully completed and submitted to the Programme Coordinator within the specified deadline.

1.7 Any application received subsequent to the stated deadline will be considered only after students whose applications were submitted on time have been processed.

### The Transition Year Admissions Committee:

1.8 The T.Y. Admissions Committee will be responsible for assessing applications and offering places. The committee will comprise of the Programme Coordinator, Deputy-Principal, Guidance Counsellor and Year Head of the current third year students, or a nominee of the Principal to replace one of the above who may be unavailable due to illness or other circumstances.

1.9 The criteria outlined in 6.1(below), the Application Form, and the professional assessment of the Admissions Committee will be critical factors in determining a student's admission to the Transition Year Programme.

1.10 The Transition Year Admissions Committee reserves the right to interview students if necessary in relation to their applications and their suitability for participation. Shortlisting of applications for interview will be based

on the admission criteria set out in section 6. Following interview a shortlist of applicants, in order of merit, will be drafted taking into consideration the admission criteria.

### Offer & Acceptance of Places:

1.11 Places will be offered to successful applicants. All queries can be directed to the Programme Coordinator.

1.12 At this stage, the student and their parent(s)/guardian(s) are expected to give an undertaking to arrange work-experience placements for the specified periods during the academic year.

### External Applications:

1.13 Any application to transfer to Scoil Uí Mhuirí from another school will be considered strictly under the terms of the school's TY Admissions Policy in relation to such transfers.

### Programme Payment:

Student direct costs, set annually by the Board of Management of Scoil Uí Mhuirí are intended to assist in defraying costs associated with the various activities and courses fundamental to the programme. This fee includes Personal Insurance cover which is mandatory for all Transition Year students. It will be used to pay for buses and entry fees for day trips as they arise, and to pay for workshops provided in school time.

Further details will be provided.

## Admissions Criteria

1.14 Each application will be considered on its own merit. The following criteria will apply in assessing a prospective Transition Year student's application:

1. Students who have already completed a Junior Cycle programme in Scoil Uí Mhuirí.
2. The Student's behaviour record in Junior Cycle.
3. The Student's Attendance and Punctuality record in Junior Cycle.
4. Involvement in school life since entering the school.
5. Completion of TY application form in full with a comprehensive level of reflection on all questions.
6. Quality of references from teachers on the application form.